



Needs & Service Plan

Toddler Program – Room 118 (18-36 months)

This questionnaire will be used to help us care for your child and anticipate his/her needs. Because we believe each child is a unique creation of God we respect their needs. We have built routines to ensure these are met. We ask that you provide information about their current home routines so we can better serve them.

Child's Name: _____	DOB: _____
Mother's Name: _____	
Father's Name: _____	
Primary Care Teacher: _____	

Feeding Plan – All meals will be served at the table & self-help skills encouraged

<u>Times</u>	<u>Foods</u>	<u>Times</u>	<u>Foods</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Weaned from bottles? yes no If no, when? _____

Sippy cups contain: milk juice water other: _____

Foods include: _____

Favorites foods: _____ Dislikes: _____

Known food allergies/sensitivities: _____

Sleeping Plan – Children sleep on cots after lunch in darkened room with music.

<u>Times</u>	<u>Duration</u>	<u>Times</u>	<u>Duration</u>
_____	_____	_____	_____

How does your child like to be put to sleep? _____

Does your child use any of these to sleep? pacifier blanket toy

Do they use a transitional object to help sleep? ___ yes ___no If yes, what? _____

Additional comments you think will be important for us to know about the overall care of your child: _____

Little Shepherd's Learning Center Policies & Procedures:

Parents are invited to make **visits** prior to their child's first day in our care & **phone calls** are best between 12:30-2:30.

Bottles are allowed while sitting at the table. Sippy cups are encouraged and preferred. The teachers will let you know when they are introducing open cups for drinking water.

Lunches are served about 11:30 daily. Hot lunches may be purchased separately & lunch boxes are stored inside the classroom. All foods need to be ready to serve in appropriate containers with utensils. The school provides snacks at 9:00 & 3:00 as well.

Pacifiers are permitted during naps but discouraged during class time to promote speech & language development.

Children are not forced to **sleep** and we do not wake sleeping children for feedings or medications. A labeled crib size blanket is welcomed and stored in the cubby.

We encourage children to **rest** on cots after lunch by lower lights and putting on quiet music. Naptime is from 12:30-2:30 and teachers take turns getting their lunch breaks.

Diapers/Pull ups are changed every 2 hours unless it is needed sooner. Parents need to provide 6-8 labeled diaper/pull up each day. These are stored in your child's restroom bin with their labeled wipe container.

Outside Time is provided to encourage gross motor, sensory and language development.

Daily Care Reports are provided through our Brightwheel App. It allows two-way communication as we partner with parents. Parents check in at the front door with a code and signature each day and answer Health Check questions. Parents inform caregivers where their child is in their routine when entrusting them to our care.

This **Needs & Service Plan** will need to be reviewed & updated with information you provide as necessary for your child's care. We ask that you include any changes in writing or on Brightwheel as needed in "Notes" to Teachers.

Lesson Plans are designed weekly introducing many new activities & creative messy projects which need to be considered when choosing clothing for the day. You will find the plans on the Brightwheel app each Friday afternoon.

Parent's Signature: _____ Date: _____

Teacher's Signature: _____ Date: _____

Supervisor's Signature: _____ Date: _____